

VIKRAM UNIVERSITY, UJJAIN

The Annual Quality Assurance Report (AQAR) of the IQAC For the period 2015-16

Part – A

1. Details of the Institution	
1.1 Name of the Institution	VIKRAM UNIVERSITY, UJJAIN (M.P.)
1.2 Address Line 1	Administrative Block, Kothi Road
Address Line 2	Madhav Bhavan
City/Town	UJJAIN
State	MADHYA PRADESH
Pin Code	456010
Institution e-mail address	vcvikramujn@gmail.com vcvikramujn@vikramuniv.net
Contact Nos.	0734-2514277
Name of the Head of the Institu	Prof. S.S. Pandey
Tel. No. with STD Code:	0734-2514270

Mobile:	9329436757
Name of the IQAC Co-ordinator:	Prof. Tapan Choure
Mobile:	9826091896
IQAC e-mail address:	iqac@vikramuniv.net
1.3 NAAC Track ID	: MPUNGN10057
1.4 Website address:	www.vikramuniv.net_
Web-link of the AQAR:	www.vikramuniv.net/igac/agar

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	****		2002	2007
2	2 nd Cycle	A	3.03	2015	2020
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.6 Date of Establishment of IQAC : DD/MM/YYYY 07/09/2009

1.7 AQAR for the year (for example 2010-11)

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (<i>(for example AQAR 2010-11 submitted</i>)
to NAAC on 12-10-2011)
i. AQAR : 2014-15
1.9 Institutional Status
University State V Central - Deemed Private
Affiliated College N.A. Yes No
Constituent College N.A. Yes No
Autonomous college of UGC N.A. Yes No
Regulatory Agency approved Institution N.A. Yes No
(eg. AICTE, BCI, MCI, PCI, NCI)
Type of Institution Co-education
Urban V Rural Tribal
Financial Status Grant-in-aid UGC 2(f) V UGC 12B V
Grant-in-aid + Self Financing Totally Self-financing
1.10 Type of Faculty/Programme
Arts V Science V Law PEI (Phys du)
TEI (Edu) Engineering Health Science Management

Others (Specify)							
N.A. 1.11 Name of the Affiliating University (for the Colleges)							
1.12 Special status conferred by Central/ State Government UGC/CSIR/DST/DBT/ICMR etc							
Autonomy by State/Central	Govt. / Unive	rsity N.A.					
University with Potential fo	r Excellence	-	UGC-CPE	-			
DST Star Scheme		-	UGC-CE	-			
UGC-Special Assistance Pr	ogramme	-	DST-FIST	-			
UGC-Innovative PG progra (Specify)	ummes	-	Any other	-			
UGC-COP Programmes		-					
2. IQAC Composition and Ac	<u>ctivities</u>						
2.1 No. of Teachers		09					
2.2 No. of Administrative/Techr	nical staff	02					
2.3 No. of students		NIL					
2.4 No. of Management represen	ntatives	-					
2.5 No. of Alumni		-					
2. 6 No. of any other stakehold	er and	01					
Community representatives	S						
		01					

2.7 No. of Employers/ Industrialists	
2.8 No. of other External Experts	01
2.9 Total No. of members	14
2.10 No. of IQAC meetings held	29
2.11 No. of meetings with various stakeholders	: No. 2 Faculty 15
Non-Teaching Staff Students 01	Alumni 01 Others Nil
2.12 Has IQAC received any funding from UG If yes, mention the amount 2.13 Seminars and Conferences (only quality re	elated)
(i) No. of Seminars/Conferences/ Worksh IQAC	ops/Symposia organized by the
Total Nos. 9 International 1 N State 1 Institution Level 02	ational 5
(ii) Themes On various themes related	to the different subjects
2.14 Significant Activities and contributions ma	ade by IQAC

At the University level IQAC conduct academic performance audit of each School of Studies/Department. Academic performance audit by external experts also planned.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year 2015-16

Plan of Action	Achievements
Timely announcement of A cademic calendar	Achieved
Timely Completion of Syllabus	Achieved

Timely completions of Exams	Achieved
Timely declaration of Results	Achieved
	Yes V No - y other body -
Recommendations and suggestions will provi bodies was incorporated time to time.	ided by the statutory

Part – B

Criterion - I

1. Curricular Aspects

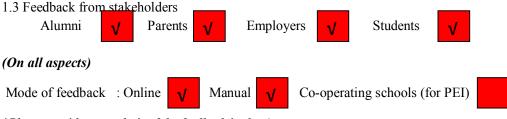
1.1 Details about Academic Programmes: 2015-16

Level of the Programme	Number of existing Programme s	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes	
PhD	25	-	-	-	
PG	27	-	05	-	
UG	08	-	06	-	
PG Diploma	06	-	-	-	
Advanced	01	-	-	-	
Diploma					
Diploma	03	-	-	-	
Certificate	02	-	-	-	
Others-M.Phil.	22	-	-	-	
Total	94		11	-	
Interdisciplinary	03	-	-	-	
Innovative	02	-	-	-	

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

 Each subject has its own Board of Studies and BoS is empowered to modify, upgrade the syllabus.
 - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	63 (PG- 27, UG-08, M.Phil22,PG dip.06)
Trimester	NIL
Annual	06 (Diplom-03, Adv.dip-01, Certificate-02)



^{*}Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

University follows a systematic process in the design and development of curriculum for School of Studies (i.e. University Teaching Departments (UTDs)) and affiliated colleges. All curriculum development process is controlled by statutory bodies. The University has an academic body like Board of Studies (BOS) which formulates and upgrades curricula on yearly basis. Comments and suggestions from BOS, experts of subject faculty and academic council are taken into consideration while designing curriculum in all the School of Studies. Board of Studies has a wide representation of faculties and experts from School of Studies of university, co-opted members (i.e. subject experts) from other universities and other subject experts from affiliated colleges. University assesses the need of new academic programmes or revision in the existing academic programmes through interactions with experts, feedback of students and stakeholders. The University is also keenly interested in revising the curriculum of the courses offered in the light of latest research and technologies.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details. University going to be start in Self financing scheme;
 - 1. School of Law for BALLB (Five Year Course),
 - 2. M A Geography and
 - 3. Distance Education.
 - 4. All three courses proposal are completed as per University norms and regulation with all formality and it will be start at coming academic year.

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
78	18	23	37	-

78

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Associate	;	Professo	ors	Others		Total	
Professo	ors	Professor	S						
R	V	R	V	R	V	R	V	R	V
-	45	-	21	-	15	_	_	_	81

2.4 No. of Guest and Visiting fac	culty and Temporary	v faculty
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	_	90		

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	90	27
Presented papers	18	86	22
Resource Persons	-	39	28

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of Internet and Web resources in teaching and research in each course and ICT based teaching learning program. Apart from all teaching & learning activities, subject specific seminars / conferences, workshops are conducted to make teaching & learning more meaningful.

2.7	Total No. of actual teaching days
	during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N.A.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

70-78	-	-

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage: (2015-16)

Title of the Programme	Total no. of students	Division
Programme	stuaents	

	appeared	Distinction	I %	II %	III %	Pass %
		%				
U.G.	69605	-	17987	19941	6968	64.50%
P.G./M.Phil.	12733	-	5887	3514	708	79.39%
UG (UTD)	1743	-	284	881	-	66.83%
PG (UTD)	1319	-	358	633	19	76.57%
Others	69	-	-	-	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC contributes in teaching and learning processes by:

- Ensuring equitable access with affordability to all academic programmes of the University especially the socio-economically weaker sections of society.
- Optimization and integration of modern/contemporary methodologies in the teaching learning continuum.
- Ensuring transparency and credibility in the process of evaluation.
- Ensuring that all support services and structures are well maintained and function efficiently.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	06
UGC – Faculty Improvement Programme	05
HRD programmes	-
Orientation programmes	06
Faculty exchange programme	03
Staff training conducted by the university	04
Staff training conducted by other institutions	05
Summer / Winter schools, Workshops, etc.	21
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	14	-	-
Technical Staff	428	222	-	-

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

University IQAC encourages to the faculty members by various ways. IQAC reviews academic performance indicators of the teachers periodically. Teachers are motivated to publish their research work in peer reviewed journals. IQAC also guides teachers to send their research proposals to various funding agencies. On the recommendations of the IQAC the University forwards the applications and provides a No Objection Certificate.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	03	03	-
Outlay in Rs. Lakhs	20.30	23.37	28.08	-

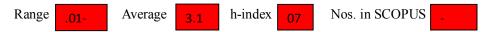
3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	65	121	19
Non-Peer Review Journals	-	181	-
e-Journals	105	120	-
Conference proceedings	-	105	-

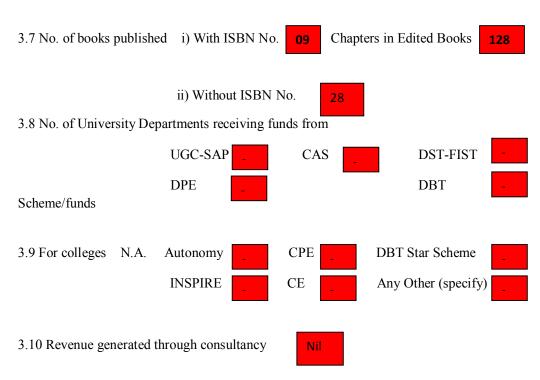
3.5 Details on Impact factor of publications:



3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration	Name of the	Total grant	Received
Ivalure of the 1 roject	Year	funding Agency	sanctioned	

Major projects	2 years 2 years 3 years 3 years 3 years 3 years 3 years	MPCST, Bhopal Vikram cement DST, New Delhi MPCST, Bhopal MPCST, Bhopal MPCST Bhopal	8.08 lac 3.00 lac 27.00 lac 4.43 lac 3.96 lac 11.98 lac	4.43 lac 3.96 lac 10.57 lac
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	_	-	58.45 lac	18.96 lac



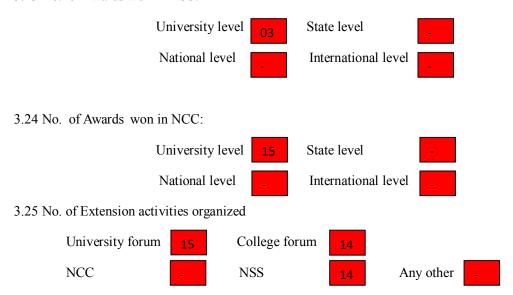
3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	02	06	09	02	-
Sponsoring	MPCST				
agencies	UGC	MPCST,ICSSR,ICHR	-	MPCST	-
		UGC			

3.12 No. of faculty served as ex	perts, chair	persons o	r resou	irce perso	ons	
3.13 No. of collaborations Inter	national	04 Na	tional	16	Any of	ther 02
3.14 No. of linkages created dur	ring this yea	ar	02			
3.15 Total budget for research f	for current y	ear in lal	khs:			
From Funding agency 90.00) lacs Fr	om Mana	agemer	nt of Univ	ersity/C	College 2.50 lacs
Total 92.	50 lacs					
3.16 No. of patents received the	is year					
Type of Patent				Num	ıber	
National	1	Applied			-	
T. (2. 1.		Granted			-	
International		Applied Granted			<u> </u>	
Commercialised		Applied				
		Granted			-	
Of the institute in the year Total International N	National	State	Unive	ersity	Dist	College
)1					
3.18 No. of faculty from the Ins who are Ph. D. Guides and students registered unde3.19 No. of Ph.D. awarded by face	r them	78 214 the Insti			340	
3.20 No. of Research scholars r	eceiving the	e Fellows	hips (N	Newly enr	olled +	existing ones)
JRF 14 SRF	06	Project F	ellows	12	Any o	other 03
3.21 No. of students Participate	d in NSS ev	ents:				
Unive	ersity level	475	State	level 64	1	
Natio	onal level	20	Interr	national le	evel	
3.22 No. of students participate	ed in NCC e	events:				
Unive	ersity level	46	State	level	-	
Natio	onal level	-	Interr	national le	evel	

3.23 No. of Awards won in NSS:



3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Save Girl child (NSS), voter awareness and cleanliness, plantation, Nutrition and food with UNISEP, water conservation, prevention and conservation of archaeological monuments, blood donation, awareness of dry toilets, AIDS and health awareness.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	330	-	-	330
	Acre			acre
Class rooms	115	-	UGC	-
			Plan	
Laboratories	64	-	UGC	-
			Plan	
Seminar Halls	08	-	UGC	-
			Plan	
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Most of the administrative and library related activities are computerized.

4.3 Library services: (2015-16)

	Existing		Newly	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	180829	Approx 10-11 cror	1706	-	182535	-	
Reference Books	2500	15 lac	-	-	-	-	

e-Books	-	-	-	-	-	-
Journals	10000	9.8 lac	-	-	-	-
e-Journals	25600	5 lac	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	80	15000	-	-	-	-
Others (specify)	-	-	-	-	-	-

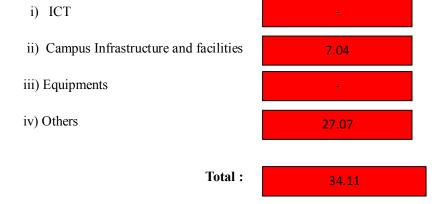
4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Other s
Existing	285	06	35	35	1	7	28	-
Added	-	-	-	-	-	-	-	-
Total	285	06	35	35	1	7	28	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Up-gradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs:



Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

University has a key focus in motivating students for higher studies or research career through IQAC. Many students from University have gone for higher studies in abroad or working as a research scientists in premier research institutes like BARC, ISRO etc. IQAC of University also arranges special coaching for preparation of NET/SLET and other government services for the students to motivate them. Aptitude classes arranged ,so that the students can get benefit from the classes. Mock tests are also arranged with this purpose.

5.2 Efforts made by the institution for tracking the progression

The University provides regular counselling to the students to address issues relating to their academic shortfall and obstacles. The faculty members look after the academic requirements of the students and makes arrangements for remedial and tutorial classes. University encourages its students towards taking up higher studies and research. Aptitude, soft skill and technical skill classes are arranged for the students apart from their normal classes through special scheduled classes

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1802	924	214	58

(b) No. of students outside the state

(c) No. of international students

No	%		No	%	
1290	43.88	Women	1650	56.12	Men
		-	1000	00.12	

			Last Ye	ar				T	his Yea	r	
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1887	499	170	836	04	3396	1263	501	187	980	09	2940
Demand ratio 1:2.6 Dropout % - 1.05											
5.4 Details of student support mechanism for coaching for competitive examinations											

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Special supports are given on behalf of each and every department of the University for those students who are academically weaker. Special remedial classes are arranged for them. Also they can practices and assess themselves with mock tests. Remedial Classes, extra classes both for theory and practical, personal care and coaching for competitive examinations are conducted by the University.

No. of students beneficiaries (UTD)

5.5 No. of students qualified in these examinations

NET

6 SET/SLET

- GATE

- CAT

- IAS/IPS etc

- State PSC

12 UPSC

01 Others

44

5.6 Details of student counselling and career guidance

A dedicated student counselling and Placement Cell working round the year to provide efficient, effective training and employment opportunities for all students. The Student counselling cell at departmental level is also working as independent entities and collaborating with external bodies for generating better scope, opportunities and service for the students.

No. of students benefited 178

5.7 Details of campus placement

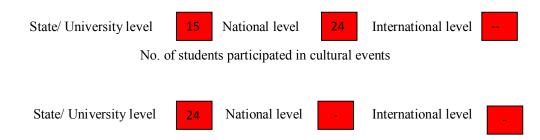
	On campus	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	
9	287	128	70%	

5.8 Details of gender sensitization programmes

The University has women cell which deals with such issues.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events



5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level	National level	03 International level
Cultural: State/ University level	13 National level	International level -

5.10 Scholarships and Financial Support

5.12 No. of social initiatives undertaken by the students

	Number of students	Amount
Financial support from institution	161	-
Financial support from government(S'ships)	9689(UTDs)	2,31,83,195.00
Financial support from other sources	-	-
Number of students who received International/ National recognitions	06(PDF)	19000/- p.m.per PDF
5.11 Student organised / initiatives		
Fairs : State/ University level - National Natio	onal level -	International -
Exhibition: State/ University level National Nat	onal level 01	International

5.13 Major grievances of students (if any) redressed: **Near about 123 applications**. **Most of the grievances related with Student on their results and Admission all are cleared by DSW Section.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<u>Vision of University</u>: The vision of Vikram University is to establish this university as a seat of learning by way of creating, advancing and disseminating knowledge and provide education for developing peaceful human society.

<u>Mission:</u> The mission of the university is to provide quality education along with developing skills & moral values. The university aims to provide knowledge of modern subjects with strong background of traditional subjects.

6.2 Does the Institution has a management Information System

Yes, University have Management Information System for payroll, accounts, and examination activities.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

University follows a systematic process in the design and development of curriculum for School of Studies (i.e. University Teaching Departments (UTDs)) and affiliated colleges. All curriculum development process is controlled by statutory bodies. The University has an academic body like Board of Studies (BOS) which formulates and upgrades curricula on yearly basis. Comments and suggestions from BOS, experts of subject faculty and academic council are taken into consideration while designing curriculum in all the School of Studies. Board of Studies has a wide representation of faculties and experts from School of Studies of university, co-opted members (i.e. subject experts) from other universities and other subject experts from affiliated colleges. University assesses the need of new academic programmes or revision in the existing academic programmes through interactions with experts, feedback of students and stakeholders. The University is also keenly interested in revising the

curriculum of the courses offered in the light of latest research and technologies.

6.3.2 Teaching and Learning

The University follows an academic calendar and departments prepare teaching and assessment plan accordingly. The examinations are also held well within a time frame. Learning is made student-centric by organising student seminars, group discussion, case studies and role plays. Laboratory work / practical exercises, real time assignments, real life projects, field visits, external internships and projects in industries/ hospitals/ banks/ and research institutions and civic bodies, study tours, Power-point presentations and other ICT based programmes are regular features of the curricula.

6.3.3 Examination and Evaluation

Continuous Comprehensive Evaluation (CCE) and evaluation through University examination of the students are the two modes of assessment. University has taken several initiatives to promulgate complete transparency and confidentiality of evaluation. Re-totaling and re-evaluation are two inherent mechanisms among many to address the students' grievances. For averting procedural delays and inconvenience, the CCE submission, examination form/ document submission, result declaration and mark sheet retrieval has been made online. University is going for in the year 2016-17 CBCS System in UTDs.

6.3.4 Research and Development

The University has a systematic and statutory mode of admission to Ph.D. programme as per revised Ph.D. ordinance. University has Ordinances for M. Phil., Ph.D., D.Sc., etc. Each School/Department has a Department Research Committee (DRC) to conduct the Doctoral entrance test. It is constituted as per New Ordinance number 90 of the University for Ph.D. It monitors and addresses the issues related to departments' research. Its composition is (i) Dean of the Faculty (Chairman) (ii) Chairman of Board of Studies (Member) (iii) Head of the Department/ Principal (Member) (iv) One Senior Professor to be nominated by the Vice- Chancellor. The HOD/Principal will be the coordinator. The function of the DRC is as follows.

- 1. To Scrutinize the applications
- 2. To arrange the entrance test
- 3. To arrange for interview
- 4. To submit the final list of candidates
- 5. Any related work assigned by the kulpati.

There is also a Research Degree Committee (RDC) for each Board of Studies. When Ph.D. Course work is completed successfully by a candidate, the RDC evaluates the Synopsis submitted by the candidate. RDC recommends the candidates for registration for Ph.D. It also accepts the registration applications for Ph.D. supervisors or co-supervisors in a research discipline. Academic Council is the final statutory body to address the issues for research, if any. DRCs committee interviewed and selected the candidates for the Ph.D. course work after the candidate qualified in the written test conducted by the School. Ph.D. guides to successful candidates for admission in Ph.D. courses were also allotted. University has also constituted a Ph.D. Cell having a senior professor of the University as its Chairman and four members. Similarly, there is a M. Phil. Cell also. The Cells also

formulate policies for transparent admissions through written entrance tests and oral interviews as per UGC Regulations.

6.3.5 Library, ICT and Physical infrastructure / instrumentation

The University campus is spread over 330 acres of land on Dewas road. The main campus has 15 spacious multistoried buildings to house the academic departments, each building with self contained common halls for arranging seminars etc. Another three separate buildings house administrative office, examination section, VC office, USIC section, engineering office, computer centre and other associated supporting sections. A well equipped auditorium (Swarna Javanti Hall), Sarswati Kantha bharan and two seminar halls attached with all audio-visual facilities for organizing any large scale gathering are unique features of the University. Besides these, the University has a stadium with indoor sports facility, Gymnasium, Canteen, open play grounds to organize a number of mega sports event, six hostel blocks (one for girls, four for boys, one for research scholars) one guest house, eighty one residential accommodations for faculty and 101 for non teaching staffs are also the infrastructural facilities acquired by the University. A new building, Vivekanand bhawan, has also been constructed to accommodate students of new engineering course. Extension of girl's hostel has been done to accommodate more girls. University guest house has also been provided with new amenities. Some buildings of the teaching departments have been upgraded with new instruments/equipments, Smart class room and computers.

The University library named Maharaja Jiwaji Rao (MJR) Library was established in year 1967 to provide library facilities to the college/ university students, teachers, research scholars, public members etc. At present, more than 1, 82,000 books are available in the library. In the library, more than 10000 books have been added in last three years. The library also has a good collection of national and international e-journals. About 25,600 online journals are available.

Earnet E-journals consortium, an initiative taken by the UGC provides facilities for free access to scholarly journals and databases in all the areas of learning to the research and academic community across the country. More than 4000 scholarly journals and databases are already made accessible to one hundred universities, and Vikram university is one of them and the first in our state. This effort has started making a very good impact on the research and academic community of our University and a very encouraging result is noticed. Information and library network centre (INFLIBNET) is also situated at Maharaja Jiwaji Rao library. The basic objective of the Inflibnet center is to provide information about the availability of research journals at different libraries of India to the users and research scholars of the university. The center also supports the administrative work of the university. A well equipped UGC info-net center started working in 2009. The UGC infonet Ejournals consortium (J-GATE) is one of the best facilities made available to the teachers, research scholars, and students of the university. UGC info net: E journal, consortium enables its user to access large number of scholarly journals from reputated publications. Under the consortium about 4500 full text scholarly ejournals across the globe can be accessed. It covers almost all the areas.

6.3.6 Human Resource Management

The University administration is always open to discuss with the teaching and non-teaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process. Not only the

department meetings are conducted but also intra departmental meetings are arranged for common issues.

The University has perspective plan for development. The University takes care of its human resources. Employees are given utmost importance and their needs are recognized well. The service rules are made transparent and they are benefited with PF, Gratuity, Pension etc. are provided. The faculty and staff are entitled with other benefits like CL, EL, ML, adequate vacation, accommodation in quarters for faculty inside the campus, in-house dispensary etc. Pay slips are put up online every month and the salary is credited to the salary account of the employees on the last working day of every month. The University frequently arranges for training programmes in-house and also deputes to other organization for acquiring balanced skills (technical skills, teaching skills, soft skills etc.) from all dimensions. To promote quality University encourages quality improvement programmes and deputes faculty on leave for higher education. Their progress is monitored and based on their achievements incentives are paid, accounted during their appraisal based on which promotions are implemented. The University has adopted a mandatory Self-Appraisal Method to evaluate the performance of the faculty in teaching, research and extension programmes. At the end of the academic year every teacher is given an Academic Performance Indicator (API) form on the basis of the UGC regulations and use it for Career Advancement Scheme.

6.3.7 Faculty and Staff recruitment

The appointment of faculty and staff is strictly as per UGC/State Government norms regarding qualification and experiences.

6.3.8 Industry Interaction / Collaboration

The University has developed several ways for its direct interaction with various industries i.e., by inviting experts from the industries and organizing lectures, conferences and workshops, motivating students for their internships in industry, motivating students and faculty members for research and consultancy projects etc. Both UG and PG students are motivated to undertake their end semester project in the relevant industries of their domain, thus exposing and preparing them to meet the real time requirement in the industry.

6.3.9 Admission of Students

The admission process is as follows

- 1. Admission through Merit
 - a. Applications are called on line
 - b. Applications are scrutinized and merit is displayed
- 2. Admissions through entrance test

This is followed in some UG and PG courses like B. Pharmacy, B.Sc. Hons. (Biotechnology), M. Sc. Microbiology, M. Sc. Biotechnology, M. Sc. Biochemistry, M. Sc. Environment Management and MSW.

- a. The Applications are called on line
- b. The common entrance test is conducted and Merit is prepared
- c. Admissions is given after counselling according to merit
- 3. Admission by common entrance test conducted by state agencies
 - a. The admission in MBA, MCA and BE is given based on merit in the common

entrance test conducted by VYAVSAYIK PAREEKSHA MANDAL .

4. University will be organising a national level Ph.D. and M.Phil. Entrance exam as per Ph.D and M.Phil. Ordinance 90 and 89 for Research Degree.

Teaching T.W.F.

Non Grain loan teaching

Students Various Schemes

6.5 Total corpus fund generated

Rs. 3,50,37,418.00 apx.

6.6 Whether annual financial audit has been done

√ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	Univ. Authority
Administrative	Yes	State Govt.	Yes	Univ. Authority

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes V No

For PG Programmes Yes V No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University started one copy system with limited space for answering questions and modified papers accordingly. The reform has resulted in speedy evaluation, less paper consumption and better and expressing by students in they have to write answering precisely. University started on-line submission of practical, CCA, project and internal assessment marks by affiliated colleges and UTD's. This has result in saving papers, time and energy. It has also made the process transparent and less error prone.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Academic and administrative leadership is provided by the University to its affiliated colleges and support and encouragement given to them to have academic autonomy through well defined process stated in the act, statutes and ordinance are explained as under:

Academic

- To promote research and academic activities University grants permission to start research centre in affiliated colleges,
- Providing best possible futuristic employment oriented new courses and curricula
- Extending access to information resources and services from the University Central Library to the students and teachers of the affiliated colleges.
- Giving representation to the teachers of affiliated colleges in various university bodies such as BoS, Academic Council, to mention a few for better exposure and experience.
- Extending training to the Principals and administrative staff about academic administration and current developments in education
- To provide education to the wider section of the society University grants permission to run programs related to emerging area such as Computer Science, Biotechnology, Information Technology, etc.
- University conducts regular meeting of the affiliate College Principals, usually before the commencement of Examinations for smooth running of examinations.
- University nominates experts from the affiliated colleges for selection of faculty and Principal under the provisions of statute,
- Monitoring of Teaching Learning processes: Syllabi and Examinations,

Administrative

- Grant of Affiliation after proper inspection as per Statute 27 and UGC regulations,
- University nominees in College Managements,
- College Students Proctor Board,
- Anti Ragging Committees,
- Examinations and Evaluation,
- Directing College Development Council activities,
 - Principals and Teachers of the colleges and their problems are solved by MP ONLINE officials and University officers of exam section and computer centre.
- 6.11 Activities and support from the Alumni Association

Alumni association provides valuable feedback regarding academic calendar, course plans, remedial classes, and induction and orientation activities, mentoring processes, academic audit and career counselling activities.

6.12 Activities and support from the Parent – Teacher Association

Verbal feedback are taken from parents . Parents teachers meetings are continuously held to upgrade the students activities to the parents.

6.13 Development programmes for support staff

Regular training programes are conducted at University level for administrative staff for latest working on computer and new softwares.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Regular planting of plants and taken care off regularly. We also flow the "Swaschta Abhiyan" through "Swachta Mission"

Criterion - VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Clean N Green Campus and No-Vehicle zone practices are fruitful for the improvement of university environment. These best practices are still continuing.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Academic plan was successfully achieved

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Promotion of research training and exposure to visit other training institutes.

Adoption of smart class rooms for classroom teaching.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Focus has been made to make campus green and clean. We plant more and more trees in campus on regular interval basis. We also help social forestry of M P Govt.

7.5 Whether environmental audit was conducted?

Yes





7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

All faculty and staff are young with enthusiasm for learning and teaching.

Opportunity- Madhya Pradesh especially *Malwa* region (UJJAIN) is a herbal area, so in this area various opportunities could be created in future.

8. Plans of institution for next year

- 1. Five National level Seminar, Workshops.
- 2. RUSA Project Creation and implementation.
- 3. Two ICSSR Capacity Building and Research Methodology Courses.
- 4. Green and Clean Campus.
- 5. CBCS in All UTDs PG Courses.
- 6. Proper Academic audit.
- 7. Efforts for Environmental Audit.
- 8. Automation for University system.
- 9. Monitoring the University academic activity through e-sources.
- 10. Preparation for 13th Plan for University.

Name Prof. Tapan Choure Name Prof. S S Pandey

Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC