

MINUTES

A meeting of IQAC was convened on 16 April 2019 at 3.00 pm in Executive Hall of Madhav Bhavan. The Meeting was chaired by Hon. Vice Chancellor and was attended by Registrar, Deans, HoDs and Officers of the University.

The meeting was initiated with welcome remark by Hon. Vice Chancellor. The Director IQAC, Prof Pramod K Verma, presented an overview of preparations of NAAC activities. He further presented certain crucial aspects and doable actions by the University which may enormously enrich the quality of teaching-learning and best practices at the University. Prof M. S. Parihar, presented the current status of World Bank Project and RUSA assistance to the University. He informed that Rs. 50.00 crores has been sanctioned by the World Bank and Rs. 20.00 crores by RUSA for various proposals submitted by the University.

Some of the important and urgent actions to be undertaken on priority were identified as follows:

1. University Website:

- a) Regular and scheduled updating of University website
- b) Creation of University E-mail system at Government Portal viz. ac.in, gov.in, nic.in etc.
- c) Uploading of University Magazine and University Journals on University Website.
- d) Creation of a new drop-down menu, "What is New.....", at University Website.
- e) Any other addition, modification, deletion, as and when needed.

2. University Communication Groups:

University may create various and targeted communication groups for faster and manageable communication. Some of the identified groups may be as follows:

- a) University Officers
- b) University Deans
- c) University Deans + Faculty Members
- d) All employees of the University
- e) Principals of affiliated colleges
- f) Respected citizens of University jurisdiction
- g) Alumni of the University
- h) Any other, as and when required

3. F.A.Qs. (Frequently Asked Questions)

The University has wide geographical jurisdiction. An online display of systematic and classified FAQs over various common queries would enormously reduce such visitors as students/parents coming to the University for enquiry or other similar work; many of

Pramod K. Verma

them are from rural and economically challenged background. Some of the classified FAQs may be as follows:

- a) Admissions
- b) Examinations
- c) Results and Degrees
- d) M.Phil./Ph.D./Post-Docs
- e) Alumni
- f) Donations to the University
- g) Any other, as and when required

4. University Social Responsibility

University may take up several programs at various levels for the benefit of the society. Some of them may be listed as follows:

- a) Identification and solution of Local Issues related to education, health, farming, energy, traffic, social security etc.
- b) Pro-active participation in National Missions related to education, health, farming, energy, transportation, smart city, women empowerment, social and gender equity programs etc.
- c) Pro-active leadership in programs like plantation, water conservation, organic farming, smart farming, waste to wealth programs, promotion and patronization of local industries etc.
- d) Leadership in identification, conservation and promotion of local/regional knowledge, wisdom, traditions, culture and technology.

5. Research and Innovation Promotion

University is expected to promote innovators and innovations. Following actions may be taken on priority:

- a) Development of collaborations and entering in MOU with identified reputed institutions.
- b) Develop collaboration with National Innovation Council/National Innovation Foundation.
- c) Develop collaboration with National Research Development Council
- d) Initiate competitions and awards for innovative ideas, development of prototypes/models etc.
- e) Initiation of joint ventures with local industries, local artisans etc. for innovation promotion and IPR generation programs.

6. Smart Infrastructure

University must convert itself towards energy efficient, eco friendly, smart infrastructures. Some suggested measures may be listed as follows:

- a) Development of parking facility near the entrance and providing support for e-rickshaw /or bicycle for internal movement.
- b) Making 'Barrier free access' to University buildings
- c) Making smart and efficient waste disposal system

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- d) Developing rain water and roof water harvesting structures
- e) Enhancing campus vegetation index
- f) Deploying solar power generation units
- g) Construction of Convention Hall/Auditorium with attached Committee rooms
- h) Development of sports infrastructures and facilities

7. A 360 degree personality development approach

Adoption of Choice Based Credit System (CBCS) by University is certainly a welcome step. However, a major component of personality includes communication skill and hobby nourishing. Any all round personality development effort and program must incorporate these aspects too. Given the time constraint of University, teaching-learning-examination system, these may be addressed at additional hours and even without credit, for interested learners. These efforts may include Communication Skill, Yoga and Meditation, Sports, Music, Dance, Singing, Exposure to social services etc.

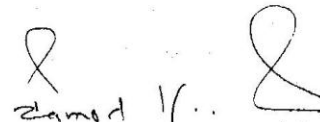
8. Visionary Approach

The University is an institution that provides leadership to nation and society. The University has to keep pace with evolving knowledge and technology including changing governmental-industrial-societal scenario and demands. Accordingly it has to clearly identify its path along with visible milestones. It needs to identify its goals and make distinctive and effective implementation plans for short term, midterm and long term. The Mission and Vision of University including Achievement Plan must be well defined.

The meeting ended with final remarks of Hon. Vice Chancellor.

Approved by Hon. Kulpati ji

Dated: 18-04-2019



Prof Pramod K Verma

Director IQAC
Vikram University, Ujjain

Action Taken Report

16.04.2019

1. New e-mails of all the faculty members are created with pattern as XYZ@vikramuniv.ac.in
2. Various whatsapp and e-mail groups are created for different working groups and committees.
3. University has adopted two villages for their systematic development. The task is assigned to of the University NSS team.
4. Research promotion Cell, Innovation cell and start-up cell have been created.
5.
 - (i) All buildings are made barrier-free
 - (ii) The waste disposal is managed with Ujjain Municipal Corporation.
 - (iii) All new buildings are now having roof-water harvest system.
 - (iv) MOU has been signed to install roof top solar panels.



[NAAC-A Grade University]

VIKRAM UNIVERSITY, UJJAIN

क्र./आई.क्यू.ए.सी./ ९५१

दिनांक 24.11.2020

बैठक दिनांक 24.11.2020 का कार्यविवरण

NAAC मूल्यांकन के तृतीय चरण की तैयारियों हेतु गठित समितियों के अध्यक्षों के साथ सातों क्रायटेरिया अनुसार कार्ययोजना पर कार्य करने के संबंध में निदेशक आई.क्यू.ए.सी की अध्यक्षता में दिनांक 24.11.2020 को दोपहर 2:30 बजे आईक्यूएसी कक्ष में बैठक आयोजित की गई।

बैठक का कार्यविवरण निम्नानुसार है:-

बैठक के आरम्भ में निदेशक आई.क्यू.ए.सी द्वारा NAAC की विभिन्न प्रक्रियाओं पर संक्षिप्त विवरण प्रस्तुत किया गया, तदुपरांत विभिन्न समितियों के अध्यक्षों के साथ संबंधित क्रायटेरिया के बारे में चर्चा करते हुए उस क्रायटेरिया में विश्वविद्यालय की वर्तमान स्थिति एवं उसमें की जाने वाली प्रगति की रूपरेखा पर चर्चा की गई।

निदेशक आई.क्यू.ए.सी प्रो. पी.के. वर्मा तथा NAAC की नोडल अधिकारी प्रो. उमा शर्मा द्वारा विभिन्न समितियों के अध्यक्षों के जिज्ञासा का समाधान किया गया।

धन्यवाद के साथ बैठक सम्पन्न हुई।


निदेशक
DIRECTOR
आई.क्यू.ए.सी.
VIKRAM UNIVERSITY, UJJAIN

Action Taken Report

24.11.2020

1. Seven different Committees are formed for Seven different Criteria mentioned in NAAC proforma.
2. The details of each Criteria requirements are provided to each committee with directives and supporting documents.



IQAC
Vikram University, Ujjain

दि. 28/11/2020

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बैठक विवरण 28-11-2020

माननीय कुलपतिजी की अध्यक्षता में विक्रम विश्वविद्यालय NAAC तृतीय चरण की तैयारियों संबंधी बैठक का कार्यविवरण:-

बैठक के प्रारम्भ में डॉ. कमलेश दशोरा ने उपस्थित सदस्यों का स्वागत एवं NAAC तैयारियों से संबंधित सातों क्रायटेरिया के बारे में संक्षिप्त में जानकारी प्रस्तुत की।

तत्पश्चात निदेशक IQAC प्रो. पी.के. वर्मा द्वारा सातों क्रायटेरिया समिति के अध्यक्षों/सदस्यों एवं NAAC से संबंधित सभी सदस्यों का परिचय माननीय कुलपतिजी से कराया एवं आगामी कार्ययोजना के बारे में विस्तृत से बताया।

NAAC की नोडल अधिकारी प्रो. उमा शर्मा द्वारा प्रजेन्टेशन के माध्यम से आगामी कार्ययोजना पर विस्तृत विवरण एवं 2017 के बाद नेक प्रक्रिया के संशोधन के प्रत्येक बिन्दु पर जानकारी दी गई।

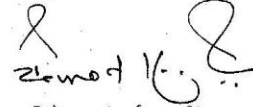
बैठक में निम्न निर्देश दिये गये :-

1. विश्वविद्यालय में जो भी कार्य किये गए हैं या करवाये जा रहे हैं, उनके प्रमाण आवश्यक हैं, हर कार्य का डाक्यूमेंटेशन बहुत जरूरी है।
2. समस्त विभाग अपने डिपार्टमेंटल प्रोफाइल शीघ्र तैयार कर ले जिसके आधार पर विश्वविद्यालय अपना SSR तैयार कर NAAC के बैंगलौर कार्यालय भेज सके।
3. NAAC तैयारियों के संबंध में जितने भी फोटोग्राफ विश्वविद्यालय एवं अध्ययनशाला में लिये जायेंगे उनमें लोकेशन ऑन होनी चाहिए ताकि Geo Tag फोटोग्राफ संग्रह हो सके।
4. माननीय कुलपतिजी द्वारा सुझाव दिया गया कि विश्वविद्यालय/अध्ययनशाला में अध्ययनरत विद्यार्थियों को अध्ययन संबंधी पूर्ण सहयोग एवं अध्ययन पश्चात जॉब संबंधी आवश्यक मदद एवं प्रयास भी हमें अपने स्तर पर करने चाहिए एवं यह भी सुझाव दिया कि विश्वविद्यालय के पास जितने भी रिसोर्स उपलब्ध हैं उन्हीं रिसोर्स से ही विश्वविद्यालय के प्रोग्रेस हेतु प्रयास किये जाने चाहिए।

तत्पश्चात प्रो. अल्का व्यास द्वारा बताया गया कि बेस्ट प्रैक्टिस के अन्तर्गत विश्वविद्यालय में ग्रीन ऑडिट, वेस्ट प्रबंधन, बायोमेडिकल वेस्ट, एनर्जी ऑडिट आदि किया जाना आवश्यक है। सुझाव दिया गया कि विश्वविद्यालय की कोई एक अलग पहचान पर कार्य किया जाना चाहिए।

बैठक की अध्यक्षता कर रहे माननीय कुलपतिजी द्वारा उपस्थित सदस्यों को निर्देश दिये कि अध्ययशालाओं के सामने लगे बबूल एवं बैर के पेड़ों को हटाया जाना चाहिए। SWOC पर भी निर्देश एवं सुझाव प्राप्त हुए एवं NAAC तृतीय चरण की तैयारियों की समीक्षा संबंधी आगामी बैठक शीघ्र आयोजित करने के निर्देश प्राप्त हुए।

बैठक के अंत में डॉ. कमलेश दशोराजी ने उपस्थित सदस्यों को धन्यवाद ज्ञापित कर बैठक समाप्ति की घोषणा की।



निदेशक (आईक्यूएसी)
DIRECTOR
IQAC
VIKRAM UNIVERSITY, UJJAIN

Action Taken Report

28.11.2020

1. All departments and sections of University are instructed to document the activities undertaken by them.
2. Every department prepared its profile.
3. Geo Tag photographs of various building and important other location of University Campus were collected.
4. Green - audit and Energy - audit is initiated by University.
5. All departments prepared their SWOC Analysis Documents.

DRAFT

Minutes of the Meeting of Deans and Heads of Departments

Date: 13-01-2021; **Time:** 4.00 pm; **Venue:** Executive Committee Meeting Hall

Chair: Prof A K Pandey, Hon. Kulpati Ji

The meeting started with Hon Kulpati ji at Chair. The Registrar, Dr D K Bagga welcomed Hon Kulpati ji and all members. The Director IQAC, Prof Praamod K Verma presented the aim, scope and expected outcome of meeting. The list of Members who attended the meeting is appended.

1. **Agenda: Adoption of MOOCs/Swayam courses in University curriculum.**
The Ministry of Education, Govt. of India including UGC, AICTE, etc. are offering several online learning materials and course programs for students. These programs can be taken by the students as an alternative to normal programs at their curriculum. The marks/credits earned by the students in these MOOCs/Swayam courses can be directly taken for their result computation.

Resolution: The need, possibility and action plan to implement MOOCs/SWAYAM courses in University curriculum were discussed in detail. UGC has directed to include 20-40% of such courses in the regular curriculum of University. Prof Alka Vyas was nominated as coordinator for this action and was given responsibility to carve an action plan in consultation with Director IQAC such that it may be implemented from next academic session 2021-22.

2. **Agenda: Implementation of National Education Policy 2020 at University**
Government of Madhya Pradesh, Department of Higher Education has adopted the National Education Policy 2020. Accordingly, University has to reorient itself according to NEP 2020.

Resolution: The National Education Policy 2020 is to be implemented from academic session 2021-2022. Dr S K Mishra was nominated coordinator for implementation of NEP 2020 at University. He was given responsibility to suggest a task force at University level to phase out the action plan on time line keeping University SWOC in the centre.

3. Agenda: Internet and Networking Facility in the University

Looking into the growing IT applications in University including online classes, meetings and other activities, the University is taking action to provide high speed internet and networking facility to its departments and administrative offices.

Resolution: It was unanimously decided that each university department and supporting centers (viz. library, sports, hospital, various Chairs etc) must be given internet and networking facility through optical fiber line. It was decided to implement this resolution on priority basis. Dr Umesh Singh and Dr D D Bedia were nominated as coordinators for this action.

4. Agenda: List of subject wise online free journals/magazines

With growing information technology applications in University system, it is necessary to provide digital version of resource and reference materials to the students, researchers and teachers. It is expected that each department will provide online resource materials/journals/magazines to the interested users. At the outset, each department is expected to enlist such subject wise online materials which are freely available for distribution.

Resolution: In order to foster better teaching, research and innovation eco-system in the University it was decided to provide digital and online access to research magazines, research journals and other related resource materials to the teachers, researchers and students. At the outset, it was decided to enlist subject wise list with their web links to be uploaded on university portal. Dr Sonal Singh was nominated as coordinator for this action.

5. Agenda: Adoption of Government of India/Government of Madhya Pradesh citizen centric schemes at University

The University is adopting various programs notified by Central/State Government. It is expected that each department should also take action at its own level to conduct such programs. Some of the programs to be adopted are

- Fit India Program
- Unnaat Bharat Abhiyan
- Swachh Bharat Abhiyan
- Aatmnirvar Bharat Abhiyan
- Water Conservation
- Environment Protection and conservation

Resolution: The matter of citizen centric schemes and University Social Responsibility was discussed in detail and it was resolved to implement them in the University. The

following coordinators were nominated to implement programs/schemes mentioned against their names:

- | | |
|---|-------------------|
| ➤ Fit India Program | Dr Nischal Yadav |
| ➤ Unnaat Bharat Abhiyan | Dr Sandeep Tiwari |
| ➤ Swachh Bharat Abhiyan | Dr Jyoti Upadhyay |
| ➤ Aatmnirvar Bharat Abhiyan | Dr Umesh Singh |
| ➤ Water Conservation | Prof K N Singh |
| ➤ Environment Protection and conservation | Prof D M Kumavat |
| ➤ Make in India/Start up India | Dr D D Bedia |
| ➤ Intellectual Property Rights | Dr Umesh Singh |
| Alumni Association | Dr. Anil K Jain |

6. Agenda: IQAC as Nodal Office for University program implementation and repository.

Internal Quality Assurance Cell (IQAC) is established as per UGC-NAAC norms in order to facilitate the University functioning viz. academics, research, administration, societal interactions, national/international collaborations etc. IQAC is expected to be well aware of proposed, ongoing and completed programs by University. The organizers/conveners of such events/programs are expected to provide such relevant information compulsorily to IQAC for records and further reporting.

Resolution: It was resolved that each department, support centers and various administrative sections of the University will compulsorily send information to IQAC for the events, meetings, initiatives etc. along with short reports, minutes and supporting geo-tagged photographs..

Additionally, Hon Kulpati ji provided directives and nominated coordinators for the initiation of academic programs/research/training etc .in the subject fields as mentioned below:

Dr Rajeshwar Shastri Moosalgaokar

Indian Life Style, Indian knowledge perspective of common religious beliefs etc

Dr Umesh Singh

Digital awareness, Digital Frauds, Techno Fobia, Techno Trap etc

Dr Sudhir Kumar Jain

Testing of adulteration related to milk, spices etc

Prof Deepika Gupta

Women and Child related issues viz. women trafficking, Child Trafficking, Drug Trafficking and Drug Abuse, Human Rights etc.

Dr R K Ahirwar

Importance of local monuments and archaeological sites, Tour Guide training etc.

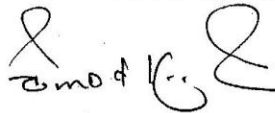
Prof S N Sharma

General awareness about rights and duties, Consumer Rights etc.

The Chairman also directed all HODs to develop their departmental website which will be eventually linked to the University Website. Director IQAC and University Proctor were identified as coordinators with assistance from Dr B D Shukla of Institute of Computer Science.

The meeting ended with the thanks to Chair.

Approved by Hon Kulpati Ji


15/10/2021

PROF PRAMOD K VERMA
Director, IQAC

Action Taken Report

13.01.2021

1. Different Board of studies (BOS) adopted MOOCs courses in curriculum.
2. National Education Policy 2020 is implemented in academic session 2021-22.
3. All departments are given 200 mbps internet connection for internet and networking facility.
4. List of free and open access journals of various subjects and their weblink is enlisted.
5. Large number of activities are being undertaken under identified Govt. schemes/events. For these events in-charges are nominated by the university.